



## Front Office Receptionist - Port Hedland

Discovery Parks Group • Port Hedland WA 6721



Base pay

\$45,000 - \$53,000



Work type

Part time



Contract type

Not provided

### Job details



Date posted

**02 Aug 2022**



Category

**Hospo, Tourism & Food Services**



Occupation

**Receptionist**



Base pay

**\$45,000 - \$53,000**



Work type

**Part time**



Job mode

**Standard/Business Hours**



Industry

**Hotels, resorts & cruise lines**



Sector

**Private business**

### Full job description

- **Job no:** P6NNG
- \$500 relocation assistance after 3 months!
- Accommodation included
- Up to 38 hours per week

### About Us

G'day Group comprises three leading Australian tourism brands in Discovery Parks, G'day Parks and loyalty program G'day Rewards. Employing more than 1800 people Australia-wide, G'day Group has a truly national footprint of over 280 holiday parks, including 80 fully owned and operated parks. The largest park network in the country, we're about authentic Australian holiday experiences and inviting all Aussies to say g'day to more of Australia.

We're on a journey of growth and evolution to reshape the industry, offering the best customer experience underpinned by the best technology. With eyes on domestic and regional tourism like never before we are building a passionate, adaptable, high performance team to deliver holiday memories that put a smile in every g'day.

### The Role

We are looking for a customer focused superstar to join our Front Office team. This role is key to our Park ensuring that our guests are greeted with smiles and warmth and are provided with the best service.

To be successful in this role you will have:

- Experience within the hospitality industry preferred;
- RMS experience or comparable Reservation Booking System;

- Computer literacy in particular the MS Office suite;
- Well presented and organised
- Great people and relationships building skills, and
- A flexible attitude to work roster including weekends and public holidays.
- Current drivers licence essential

We are seeking an individual with a positive attitude, a wonderful work ethic & passion for the Holiday Park lifestyle. You are professional, your guest satisfaction skills are second-to-none & you have a genuine desire to progress your career & thrive with Discovery.

We believe in creating experiences that people will always want more of. Inspiring and share worthy, the real stuff memories are made of.

### **Benefits**

- Discounted accommodation for you, your family & friends at over 300 G'Day Group holiday parks nationally.
- Discounts with our G'Day Rewards Partners including gym memberships, flights, petrol, car and camper van hire, car servicing and more!
- Service recognition awards
- Access to Employee Assistance Program (EAP)

### **How to Apply**

Discover what matters - **APPLY NOW!** Please visit the careers page on [www.discoveryparks.com.au](http://www.discoveryparks.com.au) or apply below. Please have your cover letter and resume together in one file ready to upload.

Discovery Parks is committed to ensuring the health and safety of all our staff, customers and the communities we operate in. Employees are required by law to be doubled vaccinated for Covid 19 in order to work for Discovery Parks.

Prior to an offer of employment being made, candidates must provide authority for a Federal Police Clearance to disclose any criminal offences or charges. If you already have a Police Clearance valid within the last 6 months, please upload a copy to your profile.

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